

अण्डमान तथा
Andaman And



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अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय@SECRETARIAT

NOTIFICATION

Port Blair, dated the 1st August, 2008

No. 103/2008/F. No. 1-192/2004-D-III.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Govt. of India, Ministry of Home Affairs, Notification No. U.-14/3/60-ANL dated 11th April, 1960, and in supersession of Recruitment Rule Notification No. 9/78. F. No.3-21/76(EPH)-Dev.III dated 17.01.1978, Notification No. 26/80/3-21-79-D.III dated 22.03.1980, Notification No. 73/S/F.3-21/79/D-III dated 01.09.1981, Notification No. 3-21/84-D.III (PF) dated 27.04.1988 and amended from time to time, the Lieutenant Governor, (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the Group 'B' (Non-Gazetted/Non-Ministerial) posts of Librarian-Gr-I/Senior Librarian, Technical Assistant (Text Book), Supervisor (SUPW), Librarian-Gr-II, Inspector-Gr-II, Inspector (NFE)/ Supervisor (AEI), Group 'C' post of Store Keeper, Technical Assistant (TTI-Audio Visual) and, Group 'D' post of Library Attendant in the Department of Education, Andaman and Nicobar Administration, namely:-

1. Short title and commencement :-

- These rules may be called the Andaman and Nicobar Administration, Department of Education (Group 'B'/Group 'C'/Group 'D' Non-Gazetted/Non-Ministerial Posts in the Directorate of Education), Recruitment Rules, 2008.
- They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and scale of pay :-

The number of post, its classification and scale of pay attached thereto, shall be as specified at Sl. No. 2 to 4 of the schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications: -

Method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified at Sl. No. 5 to 14 of the said schedule.

4. Disqualifications :

No person,

- who has entered into or contracted a marriage with any person having a spouse living, or,

- b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and there are grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax :-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing and in consultation with the UPSC if necessary relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Lt. Genl. (Retd.) Bhopinder Singh)
Lieutenant Governor,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-
(L. Dung Dung)
Assistant Secretary (Edn.)

LIBRARIAN GRADE- I/SENIOR LIBRARIAN**SCHEDULE - 1****RECRUITMENT RULES FOR THE POST OF LIBRARIAN GRADE-I/SENIOR LIBRARIAN,
DIRECTORATE OF EDUCATION**

1.	Name of the Post	Librarian Grade-I/Senior Librarian
2.	No. of Post(s)	06 (2008) * Subject to variation dependant on the workload
3.	Classification	General Central Service Group 'B' Non-Gazetted, Non-Ministerial.
4.	Scale of Pay	Rs. 6500-200-10500
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	18 – 33 years for male and 18 – 38 years for female (Relaxable in case of Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) Note: The crucial date for determining the age-limit shall be the closing date for receipt of name from Employment Exchange/applications from candidates
7.	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	Essential: Master's Degree in Library Science from a recognized University OR Master's Degree in any stream from a recognized University with Bachelor's Degree in Library Science Desirable: M.Phil/Doctorate in Library Science
9.	Whether age and educational qualifications prescribed for direct recruit will apply in the case of promotees	Age-No Educational Qualification : No, but must posses any Degree with Bachelor's Degree in Library Science
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	100% promotion failing which by direct recruitment
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Promotion: From amongst the Librarian Gr-II in the scale of pay Rs. 5500-9000 of the Education Department with 5 years regular service in the grade
13.	If a DPC exists, what is its composition?	Group 'B' DPC consisting of :- 1. Secretary (Edn.) - Chairman 2. Secretary (Law) - Member 3. Director of Education - Member 4. Assistant Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

TECHNICAL ASSISTANT (TEXT BOOK)**SCHEDULE - 2****RECRUITMENT RULES FOR THE POST OF TECHNICAL ASSISTANT (TB),
DIRECTORATE OF EDUCATION**

1.	Name of the Post	Technical Assistant (Text Book)
2.	No. of Post(s)	01 (2008) * Subject to variation dependent on the workload
3.	Classification	General Central Service Group "B" Non-Gazetted, Non- Ministerial
4.	Scale of Pay	Rs. 5500-175-9000
5.	Whether selection post or non - selection post	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Government) <u>Note:</u> The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andaman and Nicobar Islands & Lakshadweep)
7.	Whether the benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	Essential: 1) Master Degree of a recognized University or equivalent 2) 3 years experience of writing, editing and production of educational materials in the field of Audit/non-formal education for adults (OR) 3 years experience of designing and preparing educational and publicity materials including visual aids for printing Desirable: i) Diploma in Printing Technology of a recognized Institution or equivalent ii) Knowledge of both English and Hindi
9.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition?	Group 'B' DPC consisting of:- 1. Secretary (Edn.) - Chairman 2. Secretary (Law) - Member 3. Director of Education - Member 4. Assistant Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

SUPERVISOR (SUPW)**SCHEDULE - 3****RECRUITMENT RULES FOR THE POST OF SUPERVISOR SOCIALLY USEFUL
PRODUCTIVE WORK (SUPW) DIRECTORATE OF EDUCATION**

1.	Name of the Post	Supervisor (Socially Useful Productive Work) (SUPW)
2.	No. of Post(s)	01 (2008) * Subject to variation dependent on the workload
3.	Classification	General Central Service Group "B" Non-Gazetted, Non-Ministerial
4.	Scale of Pay	Rs. 5500-175-9000
5.	Whether selection post or non - selection post	Not applicable
6.	Age limit for direct recruits	18 – 33 years for male and 18 – 38 years for female (Relaxable in case of Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) <u>Note:</u> The crucial date of determining the age limit shall be the closing date for receipt of name from employment exchange/applications from candidates
7.	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	<u>Essential:</u> 1) Pass in Senior School Certificate Examination (10+2) or equivalent from a recognized Board/University 2) 03 years diploma in Fashion Designing/ Electronics/Computer/Electrical/Automobile/TV, Radio, CD Mechanism/Catering/Meal Making & Nutrition/Bamboo & Cane work/Music/Dance 3) Should qualify in the skill/trade test <u>Desirable:</u> i) Three years working experience in the respective field from a Government Institution /Govt. recognized establishment ii) Any Bachelor's Degree from a recognized University. iii) Knowledge of Hindi
9.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By direct recruitment failing which by deputation
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/ deputation/absorption to be made	<u>Deputation</u> (a) Officers of the Central/State Govts./ Autonomous Bodies of the UT of A&N Islands. (i) Holding analogous post on regular basis in the parent cadre/department OR (ii) with 6 years regular service in the grade after appointment thereto on regular basis in the scale of pay of Rs. 4500-7000 in the parent cadre/department OR (iii) (a) with 10 years regular service in the grade after appointment thereto on regular basis in the scale of pay of Rs. 4000-6000 in the parent cadre/department and (b) Possessing the educational qualification and experience prescribed for direct recruits under col. No. 8 (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years)

13.	If a DPC exists, what is its composition?	Group 'B' DPC consisting of:- 1. Secretary (Edn.) - Chairman 2. Director of Education - Member 3. Principal, DIET - Member 4. Asst.Secy. (Perl.), A&N Admn. - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

LIBRARIAN GRADE - II**SCHEDULE - 4****RECRUITMENT RULES FOR THE POST OF LIBRARIAN GRADE – II,
DIRECTORATE OF EDUCATION**

1.	Name of the Post	Librarian Grade - II
2.	No. of Post(s)	123 (2008) * Subject to variation dependant on the workload
3.	Classification	General Central Service Group "B" Non-Gazetted, Non-Ministerial
4.	Scale of Pay	Rs. 5500-175-9000
5.	Whether selection post or non - selection post	Selection
6.	Age limit for direct recruits	18 – 33 years for male and 18 – 38 years for female (Relaxable in case Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) Note: The crucial date of determining the age limit shall be the closing date for receipt of name from Employment Exchange/applications from candidates
7.	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	Essential: Bachelor Degree in any stream from a recognized University with Bachelor Degree in Library Science Desirable: Master Degree in Library Science from a recognized University/Institution OR Three years professional experience from a recognized institution
9.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Age – No Educational Qualification –Yes
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	90% by direct recruitment 10% by promotion failing which by direct recruitment
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/ deputation/absorption to be made	Promotion From amongst the Librarians Grade III in the scale of pay of Rs. 4000-6000 with 10 years regular service in the grade
13.	If a DPC exists, what is its composition?	Group 'B' DPC consisting of:- 1. Secretary (Edn.) - Chairman 2. Secretary (Law) - Member 3. Director of Education - Member 4. Assistant Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

INSPECTOR (NFE)/SUPERVISOR (AE)**SCHEDULE - 5****RECRUITMENT RULES FOR THE POST OF INSPECTOR (NFE)/SUPERVISOR
(ADULT EDUCATION), DTE OF EDUCATION**

1.	Name of the Post	Inspector (Non-Formal Education)/EGS/AIE Supervisor (AE)
2.	No. of Post(s)	04 (2008) * Subject to variation dependant on the workload
3.	Classification	General Central Service Group "B" Non-Gazetted, Non-Ministerial
4.	Scale of Pay	Rs. 5500-175-9000
5.	Whether selection post or non - selection post	Selection
6.	Age limit for direct recruits	18 – 33 years for male and 18 – 38 years for female (Relaxable in case Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) <u>Note:</u> The crucial date of determining the age limit shall be the closing date for receipt of name from Employment Exchange/applications from candidates
7.	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	<u>Essential:</u> 1) Bachelor Degree in any stream from a recognized University 2) Bachelor Degree in Education from a recognized University or its equivalent <u>Desirable:</u> 1) Master Degree in any stream from a recognized University 2) Diploma /Certificate course in Non-Formal Education
9.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Age – NA Educational Qualification –Yes
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	100% by promotion failing which by transfer
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/ deputation/absorption to be made	<u>Promotion</u> From amongst the Primary School Teachers (PSTs)/Primary School Resource Teachers (PSRTs) of Education Deptt in the scale of pay of Rs. 4500-7000 with 6 years regular service in the respective grade <u>Transfer:</u> From amongst the Graduate Trained Teachers of Education Deptt of A&N Administration on seniority basis
13.	If a DPC exists, what is its composition?	Group 'B' DPC consisting of:- 1. Secretary (Edn.) - Chairman 2. Secretary (Law) - Member 3. Director of Education - Member 4. Assistant Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

STORE KEEPER**SCHEDULE - 6****RECRUITMENT RULES FOR THE POST OF STORE KEEPER,**
DIRECTORATE OF EDUCATION

1.	Name of the Post	Store Keeper
2.	No. of Post(s)	01 (2008) * Subject to variation dependent on the workload
3.	Classification	General Central Service Group "C" Non-Gazetted, Non-Ministerial
4.	Scale of Pay	Rs. 4000-100-6000
5.	Whether selection post or non - selection post	Not applicable
6.	Age limit for direct recruits	18 – 33 years for male and 18 – 38 years for female (Relaxable in case Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) <u>Note:</u> The crucial date of determining the age limit shall be the closing date for receipt of name from Employment Exchange/applications from candidates
7.	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	<u>Essential:</u> 1) Pass in Senior School Certificate examination (10+2) from a recognized Board/University <u>Desirable:</u> 1) 2 years experience in handling in Store 2) Graduation in any stream from a recognized University 3) Knowledge of Typewriting with Computer Application
9.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By Deputation/Absorption recruitment failing which by direct recruitment
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/ deputation/absorption to be made	<u>Deputation/Absorption</u> a) (i) From amongst the Higher Grade Clerks of the AC Cadre in the scale of pay of Rs. 4000-6000 of A&N Administration OR ii) With 8 years regular service in the grade of Lower Grade Clerk of AC cadre after appointment thereto on regular basis in the scale of pay of Rs. 3050-4590 of A&N Administration AND b) Possessing the educational qualification prescribed for direct recruits under para- 8. (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years)
13.	If a DPC exists, what is its composition?	<u>Group 'C' DPC consisting of:-</u> 1. Director, Education - Chairman 2. Principal, DIET - Member 3. Asst. Director of Edn. (Perl.),Edn. - Member 4. Asst.Secy. (Perl.), A&N Admn. - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

TECHNICAL ASSISTANT**SCHEDULE - 7****RECRUITMENT RULES FOR THE POST OF TECHNICAL ASSISTANT,
DIRECTORATE OF EDUCATION**

1.	Name of the Post	Technical Assistant (TTI) (Audio Visual)
2.	No. of Post(s)	01 (2008) * Subject to variation dependent on the workload
3.	Classification	General Central Service Group "C" Non-Gazetted, Non-Ministerial
4.	Scale of Pay	Rs. 5000-150-8000
5.	Whether selection post or non - selection post	Not applicable
6.	Age limit for direct recruits	18 – 33 years for male and 18 – 38 years for female (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) <u>Note:</u> The crucial date of determining the age limit shall be the closing date for receipt of name from Employment Exchange/applications from candidates
7.	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	<u>Essential:</u> 1) B.E/B. Tech in Electrical/Electronics/Electronics & Communication/Computer Science/ Information Technology/Instrumentation from a recognized University OR Pass in Senior School Certificate Examination (10+2) with 3 years Diploma in Engineering in Electrical/Electronics/Electronics & Communication / Computer Science /Information Technology / Instrumentation from a recognized Board/Institution. 2) Should qualify in the professional test <u>Desirable:</u> Two years experience in the field of handling, maintenance & servicing of Audio Visual Aids, Computer, DVD, Television and preparing educational CD & Cassettes in a Govt. Institution/ Establishment or from a reputed firm
9.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/ deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition?	Group 'C' DPC consisting of:- 1. Director, Education - Chairman 2. Principal, DIET - Member 3. Principal, Dr. B.R. Ambedkar Govt. Polytechnic - Member 4. Asst. Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

LIBRARY ATTENDANT**SCHEDULE - 8****RECRUITMENT RULES FOR THE POST OF LIBRARY ATTENDANT,
DIRECTORATE OF EDUCATION**

1.	Name of the Post	Library Attendant
2.	No. of Post(s)	19 (Nineteen) (2008) * Subject to variation dependent on the workload
3.	Classification	General Central Service Group "D" Non-Gazetted, Non-Ministerial
4.	Scale of Pay	Rs. 2550-55-2660-60-3200
5.	Whether selection post or non - selection post	Not applicable
6.	Age limit for direct recruits	For Male 18 – 33 years For Female 18 – 38 years (Relaxable in case Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) <u>Note:</u> The crucial date of determining the age limit shall be the closing date for receipt of name from Employment Exchange/applications from candidates
7.	Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational and other qualifications required for the direct recruits	<u>Essential:</u> VIII th Std Pass from a recognized School/Institution <u>Desirable:</u> i) 10 th Std pass from a recognized Board/University ii) Certificate course in Library Science from a recognized Institution iii) Two years working experience in a Library
9.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees/Absorption	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
12.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition?	Group 'D' DPC consisting of:- 1) Director of Education - Chairman 2) Principal, DIET - Member 3) Asst. Director of Edn. (Admn) - Member 4) Asst. Secretary (Perl.) - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable